

June 10, 2008

Minutes of the Public Hearing and City Council Meeting held on Tuesday, June 10, 2008 at Alpine City Hall, 20 North Main, Alpine, Utah 84004 are as follows:

The following members were present and constituted a quorum:

Mayor Hunt Willoughby

City Council Members: Kimberly Bryant, Kent Hastings, Jim Tracy, Tracy Wallace and Thomas Whitchurch

Staff: Ted Stillman, David Church, Shane Sorensen, Janis H. Williams, Jay Healey and April Riley

Others: Jannicke Brewer, Aaron Holtsclaw, *Lone Peak Press*, Kip Botkin, *Police Chief*, Jamie Bernards, James Bernards, Jenè Hunter, Val Hunter, Macay Hunter, Ula B. Hemingway, Chris Culver, Paul Thompson, Jeff Snyder, Will S. Jones, Brian Gwilliam, Bob Chatfield, Dennis Carter, Robin Towle, Rodger Harper and David Beck

PUBLIC HEARING – 7:00 pm – FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT REGARDING AMENDING THE 2007-2008 BUDGET. Mayor Hunt Willoughby called the Public Hearing to order at 7:00 pm and turned the time over to Ted Stillman to present changes to the 2007-2008 Budget. Mr. Stillman said the reason we are amending the budget is we are at the end of the fiscal year and we need adjust the budget to meet State Law that no departments are over as follows:

Court – Bailiff and Victim restitution	\$ 20,000
Government Buildings – Phone system repair	\$ 12,000
Streets – salt, crack seal, cinders	\$ 50,000
Cemetery – Personnel	\$ 17,000
Misc – UTA Tax and transfer to Capitol Improvement Fund	<u>\$320,000</u>
Total General Fund	\$419,000
Class C Road Fund – Westfield Road	\$ 20,000

Val Hunter asked what percentage this increase would be. Ted Stillman said this was really not an increase but we are looking at about 2%.

The Public Hearing adjourned at 7:05 pm.

CITY COUNCIL MEETING – Immediately following the Public Hearing

- I. **CALL TO ORDER** - Mayor Hunt Willoughby called the City Council Meeting to order at 7:05 pm and welcomed those in attendance.
- II. **PRAYER/OPENING COMMENTS** – Kimberly Bryant
- III. **PLEDGE OF ALLEGIANCE.** Macay Hunter led the audience in the Pledge of Allegiance.
- IV. **PUBLIC COMMENT.** Time has been set- aside for the public to express their ideas, concerns and comments on items not on the agenda.

Macay Hunter said he would like to place a plaque on the small park on Blackhawk Lane in honor of Mark Peterson who passed away on February 4, 2008 of cancer. Macay Hunter wanted the residents of Alpine to enjoy this beautiful park along with Mark Peterson's children who live in that area. Jenè Hunter helped with his presentation and the placement of the plaque and the bench

was discussed. Macay Hunter is going to receive his Eagle Scout award on July 12, 2008 and they wanted to have this project completed. It was stated that we already have a Petersen Park which is the Arboretum. Jami Bernards said that several years ago Harvey Hutchinson approached the Council about his vision with the planting of trees which would become the Arboretum. Kent Hastings asked if we could get a recommendation from the PRO Committee and Jim Tracy said the PRO Committee will meet on Wednesday; however, at their last meeting there was much discussion about protocol in naming parks. Councilman Tracy invited Macay Hunter to attend the PRO Committee on Wednesday. Mayor Willoughby asked the Council to give Macay Hunter permission to go ahead with his request and if the PRO Committee has concerns, then this issue will come back to the Council.

James Bernards proposed his Eagle Scout project and said he wanted to clean out some of the trails in Lambert Park which are overgrown. Mr. Bernards wants to clean out the weeds, pick up trash and chop down some trees/bushes that need to be removed. James Bernards was asked to meet and work with Craig Skidmore and Ron Devey.

Robin Towle said she was concerned there is not an ordinance that requires pools to be fenced in our area. Mrs. Towle said it is the community's responsibility to protect the children. A pool is a luxury, but saving a child is our responsibility. Mayor Willoughby said the City Council talked about this last week and Tracy Wallace said he was taking this to the Planning Commission. Ted Stillman said that two years ago there was a debate about this topic and the vote was not to pass the ordinance, but to provide information about pool safety. Jannicke Brewer said the Planning Commission feels very strong about this and the Commission is starting to work on language for an ordinance. Ted Stillman said this would come directly back to the City Council and Mayor Willoughby asked that this be put on the next City Council agenda. Thomas Whitchurch suggested that we ask the Planning Commission to come up with some language and Ted Stillman stated that the language we already had was a good start. Tracy Wallace said the only thing missing was a definition of what constitutes a pool and water feature.

V. CONSENT CALENDAR

- A. Business Licenses:
 - Craig Carlisle – CRAIG CARLISLE & CO; 60 West 120 South
 - Mathew Bean – CUSTOM AI TANKS; 1873 Fort Canyon Road
 - Jenn Gubler – LEFT HAND MADE; 832 Meadow Lane
 - Jenn Gubler – COMMERCIAL MANAGEMENT GROUP; 832 Meadow Lane
- B. Payment Request:
 - Carlton, Inc. – Fort Canyon Sewer - \$17,620.48

MOTION: Tracy Wallace moved to approve the Consent Calendar. Thomas Whitchurch seconded. Ayes: Kimberly Bryant, Kent Hastings, Jim Tracy, Tracy Wallace and Thomas Whitchurch. Nays: 0. Motion passed.

VI. ACTION ITEMS

A. HUGHES FOUNDATION DONATION. Ted Stillman said that in May 2005 the Eugene and Kristin Hughes Foundation donated \$20,000 for the purchase of park and open space land in Alpine. These funds were used toward the purchase of the 100 South Park. Kent Hastings told what The Hughes Charitable Foundation was and what criteria they used in making

these donations. The Hughes Charitable Foundation gave Alpine City an additional \$20,000 towards the development of the 100 South Park.

B. NORTH POINTE SOLID WASTE DISTRICT. Ted Stillman said that Alpine City is a member of the North Pointe Solid Waste District. Rodger Harper, Manager of the Solid Waste District made a presentation to the City Council on the services provided by the District. The transfer station in Lindon was built in 1993 and District is made up of surrounding cities. The North Pointe Solid Waste District has a 16-member board. Rodger Harper said that in 2007 the transfer station handled more than 274,000 tons of waste. Population growth has contributed to that. Mr. Harper said they are always looking for ways to improve and last year they averaged and handled about 700 tons a day. The transfer station did recycle about 8.5% of waste and that is just the recycling that came through their facility. Tracy Wallace said this year Alpine City renewed our Solid Waste Contract and ACE Disposal gave and offered the City a very nice disposal fee which was less than what North Pointe charges. Councilman Wallace asked why we would use North Pointe's services when they charge a higher rate than ACE Disposal. Rodger Harper said the basic difference between these companies' landfills is that the public is not welcome and they don't provide green waste recycling or hazardous waste disposal services. Mr. Harper further stated that Utah enjoys one of the cheapest tipping fees in the nation.

Thomas Whitchurch said the biggest concern he hears when he attends the District meetings is the cost. Rodger Harper said that recycling will become a bigger issue. It was suggested that we should put directions to their facility and the hours of operation a web page. Chris Culver asked if we were ever going to get the spring cleaning dumpsters again and Mayor Willoughby said that what we have done is providing everyone with a free pass to the dump so they can make the trip at their convenience.

C. JUNE BECK MINOR SUBDIVISION. Ted Stillman said the proposed June Beck Minor Subdivision is located at 88 West 200 North and the lot consists of approximately 0.72 acres and is in the TR-10,000 zone. The proposed subdivision would divide the property into two lots. Lot 1 would consist of 16,117 square feet and lot 2 would consist of 14,969 square feet. There is an existing home on lot 1 that could remain. The Planning Commission reviewed the proposed minor subdivision at its meeting on June 3 and made the following motion:

"Jason Thelin moved to grant concept and preliminary approval and recommend final approval for the June Beck Minor Subdivision subject to the following conditions:

1. An easement be shown on the plat along the north and west boundaries of lot 2 or the irrigation pipe
2. The City's water policy be met with Alpine Irrigation shares
3. The minor redlines on the subdivision plat be corrected
4. A bond be provided for the required improvements

Troy Stout seconded. Ayes: 4 Nays: 0. Motion passed unanimously."

David Beck said he was waiting for Final Approval from the City Council before they proceeded further. Ted Stillman said that the bond has to be provided, water policy met and all fees before the plat will be recorded.

MOTION: Kent Hastings moved that the City Council grant final approval for the proposed June Beck Minor Subdivision subject to the following conditions:

1. An easement be shown on the plat along the north and west boundaries of lot 2 or the irrigation pipe
2. The City's water policy be met with Alpine Irrigation shares

3. The minor redlines on the subdivision plat be corrected
4. A bond be provided for the required improvements

Kimberly Bryant seconded. Ayes: Kimberly Bryant, Kent Hastings, Jim Tracy, Tracy Wallace and Thomas Whitchurch. Nays: 0. Motion passed.

D. SILVERLEAF COMMUNITY GARDEN. Ted Stillman said there is a vacant lot in Silverleaf that is unsightly and overgrown with weeds. Twenty-one residents in Silverleaf have cleaned up the lot and have received permission from the lot owner to plant a community garden. The residents are willing to pay the monthly pressurized irrigation fee but would like the pressurized irrigation connection fee and impact fee to be waived. These two fees would be assessed when a home is built on the lot. Laura Yamada, Steve Black, Steve Crittenbrink, representing the Silverleaf community residents and said they have had difficulty getting the owner to clean up the lot. They contacted the owner and then proceeded to clean it up. Laura Yamada said she would like the City to encourage and approve more community gardens. Mayor Hunt Willoughby said there is already a box there; however, the City should communicate with the owner there will be costs assessed when a home is built on the lot. Ted Stillman the residents will be responsible for the monthly fee. Kent Hastings asked Shane Sorensen and Ted Stillman if there was any downside to approving this community garden. Shane Sorensen said if this happened all over the City all the residents in town would be subsidizing the community gardens. Tracy Wallace asked if we should have a direct agreement with the owner for impact fees and the water connection so the owner is aware of the costs when he builds.

MOTION: Kent Hastings moved to approve waiving the Pressurized Irrigation Connection and Impact Fees for the Silverleaf community garden and that the fees would be assessed when a home is built on the lot and thanked the citizens in that community for their hard work. Tracy Wallace seconded. Ayes: Kimberly Bryant, Kent Hastings, Jim Tracy, Tracy Wallace and Thomas Whitchurch. Nays: 0. Motion passed.

E. ALPINE OLDE TOWNE CENTER, PAD C – SITE PLAN. Ted Stillman said that Carter Construction has submitted a site plan to build an office building on Pad C in the Alpine Olde Towne Center development where Western Community Bank is located. This is part of a commercial development that has already been approved including parking, landscaping, setback etc. It appeared that the proposed building fits within the footprint of Pad C. The parking area and landscaping surrounding this building will be completed with the construction. A copy of the recorded plat, the site plan and revised elevations were included in the Council member's packets.

April Riley said the applicant has met with the Gateway Historic Committee and has received a recommendation on the site plan from that group.

The Planning Commission reviewed the site plan at its meeting on June 3, 2008 and made the following motion:

“Troy Stout moved to recommend site plan approval for the proposed office building in Alpine Olde Towne Center, Pad C subject to the following conditions:

1. The Gateway Committee approve the elevations and color palette
2. The applicant implement best management practices to prevent sediment from entering the storm drain system
3. The area noted on the plat as basement storage be used only for storage and remain as such indefinitely.

Steve Cospers seconded. Ayes: 4 Nays: 0. Motion passed unanimously.”

Shane Sorensen said there was a box that Carter Construction agreed to put in and he said this will go in first. Also it was noted there was a big pile of dirt and construction material needed to be cleaned up. The parking requirements for the different pads were discussed.

MOTION: Tracy Wallace moved that the City Council grant site plan approval to Alpine Old Towne Center, Pad C subject to the following conditions:

1. The Gateway Committee approve the elevations and color palette
2. The applicant implement best management practices to prevent sediment from entering the storm drain system
3. The area noted on the plat as basement storage be used only for storage and remain as such indefinitely.

Jim Tracy seconded. Ayes: Kimberly Bryant, Kent Hastings, Jim Tracy, Tracy Wallace and Thomas Whitchurch. Nays: 0. Motion passed.

F. COMMUNITY CENTER PRESENTATION. Paul Thompson said the Community Center group has purchased property on Main Street for a Community Center. The property is located on the west side of Main Street just south of the Dry Creek Bridge (where Mark Walker Smith's photo studio is). Paul Thompson attended the Development Review Committee (DRC) meeting several weeks ago and presented the plans for the Community Center and it was decided to have the site plan presented to the City Council for information. Paul Thompson said they have done a feasibility study and are convinced the Alpine community would benefit from such a building. There is a tremendous amount of interest in having a Community Center like the one proposed. This information was obtained from personal contact with residents of the town and from the survey that was conducted. The Alpine Arts Council has raised \$1,300,000 to go toward the purchase of the land and building from private donations. They have made arrangements for grant writers to write Federal, State and local foundation grants and they are predicting the goal will be met quickly. The Arts Council has produced a calendar to inform Alpiners of community events. The proposed library will be an alliance with northern Utah County cities, one card for all libraries and residents have asked for a study space for students. The Post Office will have post offices boxes for rent, express mailings, postage stamp purchases, etc. A senior citizen lounge will be included in the building with a Creekside Café. There will be a regional theater, a recital hall, and dance studios, art classes for both children and adults. This building will become the heart of Alpine and the theater was the winner of Utah's best Community Theater in 2007.

Thomas Whitchurch said the Arts Council has been working extensively on this for sometime now and now there is a group of people who is going to make this happen.

Paul Thompson said the Arts Council knew there would be problems with parking and some of the surrounding businesses are willing to sign an Agreement to use their parking in the evenings. Jim Tracy asked if the Library would be public or a private enterprise and Paul Thompson made several suggestions where the City could help. The estimated budget for this entire project will be about \$10,000,000.

G. MELBY ANNEXATION PETITION. Mayor Hunt Willoughby said one of the requirements of the Three Falls Subdivision is that they provide a 2nd access to the subdivision. That 2nd access crosses property in Utah County and ties to the Alpine Cove Subdivision which is also in Utah County. Utah County will not allow the Three Falls Develops approval to construct the road in Utah County because it would not meet Utah County standards. The developers have requested that property that the road would cross in Utah County be annexed to Alpine City. Ted Stillman said we have received a new revised Annexation Petition and a recordable map.

MOTION: Jim Tracy moved that the Melby Annexation Petition be accepted and referred to the Planning Commission for a recommendation. Thomas Whitchurch seconded. Ayes: Kimberly Bryant, Jim Tracy, Tracy Wallace and Thomas Whitchurch. Nays: 1. Kent Hastings voted nay. Motion passed.

H. SOLID WASTE CONTRACT. Ted Stillman reviewed the new Solid Waste Contract with ACE Disposal and said the main item to discuss regarding the Contract is the fuel surcharge. Since ACE bid the Contract fuel has gone up \$1.00 per gallon and ACE would like to begin the year with a fuel surcharge base level of \$4.00 per gallon. Tracy Wallace asked if we could allow ACE to start picking up the trash at 6:00 am. Tracy Wallace said the driver who picks up the trash in his area would like to start at 6:00 am as it would get him out of the traffic. David Church said the number of complaints the City would get is not worth the driver's convenience. Ted Stillman said we can charge more for the 2nd garbage can and less for the 1st recycling can. It was stated that all waste would be taken to the North Pointe facility.

MOTION: Thomas Whitchurch moved to approve the Solid Waste Contract with ACE Disposal. Jim Tracy seconded. Ayes: Kimberly Bryant, Kent Hastings, Jim Tracy, Tracy Wallace and Thomas Whitchurch. Nays: 0. Motion passed.

I. RESOLUTION NO. R2008-03 – CONSOLIDATED FEE SCHEDULE. Ted Stillman said this resolution adopts changes as follows:

The Canvasser's fee is changes from \$25.00 to \$15.00 (Page 2 paragraph C4)
 The Excavation Permit Bond is changed from \$2,000 to \$4,000 (page 3 paragraph F2a)
 The Solid Waste Rates) Page 6 paragraph a, b, c and d) is changed as follows:

1 st can	from \$10.31 to \$11.23
2 nd can	from \$4.13 to \$4.54
1 st can (recycle)	from \$4.50 to \$5.57
2 nd can (recycle)	from \$3.50 to \$4.50

Ted Stillman said we could lower the cost of the 2nd can and raise the cost of the 1st can (recycle) and that could possible encourage residents to recycle. Mayor Willoughby said he was willing to pay the extra money just to be able to have the opportunity to choose and be able to meet the needs of his family. Jim Tracy said he talked to staff out in the front office and asked them if we charged \$6.00 for the 2nd garbage can and \$5.00 for the 1st recycling can if this would encourage our residents to recycle.

Thomas Whitchurch suggested that we charge \$11.50 for the 1st garbage can, \$5.00 for the 2nd can and \$4.50 for all recycling cans. Councilman Whitchurch said we should encourage all residents to recycle

MOTION: Thomas Whitchurch moved to adopt Resolution No. R2008-03, A Resolution Establishing a Consolidated Fee Schedule with the following rates as follows:

The Canvasser's fee is changes from \$25.00 to \$15.00 (Page 2 paragraph C4)
 The Excavation Permit Bond is changed from \$2,000 to \$4,000 (page 3 paragraph F2a)
 Solid Waste rate go for \$11.50 for the 1st garbage can, \$5.00 for the 2nd can and \$4.50 for all recycling cans

Kimberly Bryant seconded. Ayes: Kimberly Bryant, Kent Hastings, Jim Tracy, Tracy Wallace and Thomas Whitchurch. Nays: 0. Motion passed.

Jim Tracy asked when this would go into effect and Ted Stillman said July 1st. Tracy Wallace asked what to do when we have solicitors who don't have a City License. He was told to call the Police.

J. ORDINANCE NO. 2008-10 –THE FISCAL YEAR 2008-2009 BUDGET.

Ted Stillman said the Fiscal Year 2008-2009 Budget has no changes from the draft 2008-2009 Budget that was presented at the May 27, 2008 City Council Meeting. Ted Stillman said that Jim Tracy suggested changes as follows:

Liquor Fund Allotment be increased from \$3,500 to \$4,500
 Traffic fines be increased from \$55,000 to \$65,000
 Traffic school be reduced from \$10,000 to \$5,000
 Increase expenditures for Alpine Days from \$42,000 to \$45,000

Ted Stillman said the Building Permit and Plan Check fees are down. Pool permits and remodeling have kept us going. The Pressurized Irrigation Capital Outlay fund should be zero.

Public Safety District rent – Jim Tracy asked when do we move into the new Police Station. Kip Botkin said approximately mid July.

Ted Stillman said we didn't include extra money for the Relic Hall as we are trying to find a professional restoration person to look at it. If we have to adjust the budget later, we will have to do that. Ula Hemingway said the Relic Hall is open every Saturday during the summer and September 13th will be National Museum Day.

MOTION: Kent Hastings moved to adopt Ordinance No. 2008-10, An Ordinance that approves and adopts the Fiscal Year 2008-2009 Budget as amended. Thomas Whitchurch seconded. Ayes: Kimberly Bryant, Kent Hastings, Jim Tracy, Tracy Wallace and Thomas Whitchurch. Nays: 0. Motion passed.

K. 2007-2008 AMENDED BUDGET. Ted Stillman said a Public Hearing was

held earlier in the meeting on the amendments to the 2007-2008 Budget as follows:

Court – Bailiff and Victim restitution	\$ 20,000
Government Buildings – Phone system repair	\$ 12,000
Streets – salt, crack seal, cinders	\$ 50,000
Cemetery – Personnel	\$ 17,000
Misc – UTA Tax and transfer to Capitol Improvement Fund	<u>\$320,000</u>
Total General Fund	\$419,000
Class C Road Fund – Westfield Road	\$ 20,000

Ted Stillman said this will be on the next City Council Agenda as we wait until the last of the fiscal year so we can include all changes. Mayor Willoughby reminded Ted Stillman to include the \$500.00 for the storage shed to hold the flags.

L. FORT CANYON SEWER. Shane Sorensen said that seven bids were

received for the Fort Canyon Sewer Project as follows:

Bidder No. 1 Rolfe Construction	Bidder No. 2 Kriser – White Construction	Bidder No. 3 VanCon Inc.	Bidder No. 4 North American Pipeline LLC	Bidder No. 5 Carlton Inc.	Bidder No. 6 Silver Spur Construction	Bidder No. 7 TNT General Contractors
\$425,297.15	\$346,810.50	\$378,792.00	\$386,827.70	\$336,233.45	\$325,937.55	\$231,673.50

MOTION: Thomas Whitchurch moved that TNT Excavation be awarded the contract for the construction of the Fort Canyon Sewer Project in the amount of \$231,673.50. Jim Tracy seconded. Ayes: Jim Tracy, Tracy Wallace and Thomas Whitchurch. Nays: 0. Motion passed. Both Kimberly Bryant and Kent Hastings were absent for this motion.

Shane Sorensen said this project will begin in July and there should be no disruption in traffic.

M. STREET OVERLAY BIDS. Shane Sorensen said that bids were opened on the 2008 overlay project this morning at 10:00 am with the results being as follows:

Bidder No. 1 Geneva Rock Products	Bidder No. 2 Kilgore Paving	Bidder No. 3 Staker & Parson Companies
\$332,530.00	\$298,747.50	\$323,287.50

Shane Sorensen said the last time we did the overlays the cost was \$.67 a square foot and this year the cost is \$1.67 per square foot. This is one reason to continue the chip sealing program to extend the life of the roads. The streets that will be done are as follows:

Center Street from 50 East to Main Street
Center Street from Main Street to 100 West
100 North from Main Street to 100 East
Allegheny Way from Canyon Crest Road to Alpine Commons (east boundary)
Scenic Drive from Oakhill Drive to end
200 North from Main Street to 200 East
Ranch Drive from Westfield Road to Long Drive
Lupine Drive from 400 West to Matterhorn Drive

MOTION: Tracy Wallace moved to award the 2008 Overlay Project to Kilgore Paving in the amount of \$298,747.50. Thomas Whitchurch seconded. Ayes: Kimberly Bryant, Kent Hastings, Jim Tracy, Tracy Wallace and Thomas Whitchurch. Nays: 0. Motion passed.

N. ORDINANCE NO. 2008-11 – AMENDING ORDINANCE NO. 98-06 ESTABLISHING THE OFFICE OF THE CITY ADMINISTRATOR AND PRESCRIBING THE DUTIES OF THE CITY ADMINISTRATOR. Mayor Hunt Willoughby said that at the last City Council Meeting David Church reviewed State law regarding forms of government. Alpine operates under the Mayor-Council form of government where the Mayor is the Chief Executive Officer. Mr. Church reviewed Ordinance No. 98-06 which specifies that the City Administrator may not appoint, remove or terminate such officers and employees unless delegated by Resolution of the City Council." That ordinance is at odds with the form of government and the City's Personnel Rules. Under the Personnel Rules the Mayor is the Chief Executive Officer and has the right to hire and fire. Mayor Willoughby suggested that we strike 5.12. The City Council is the appeal body regarding terminations. The proposed Ordinance No. 2008-11 restores the hiring and firing power to the Mayor. Ted Stillman said this was not important until the next morning when Linda Smith gave her notice that she intended to leave employment.

Kent Hastings asked David Church which offices were appointed by the Mayor with the advice and consent of the Council. David Church said the perfect example would be the office of City Treasurer. Mr. Church felt the City Treasurer in Alpine would not be a full-time position. The only person that cannot be the Treasurer is the Mayor or the Financial Director and Alpine does not have a Finance Director.

MOTION: Jim Tracy moved to adopt Ordinance No. 2008-11 and strike 5.12 from this Ordinance. Kent Hastings seconded. Ayes: Kimberly Bryant, Kent Hastings, Jim Tracy, Tracy Wallace and Thomas Whitchurch. Nays: 0. Motion passed.

O. RESOLUTION NO. R2008-04 – A RESOLUTION AUTHORIZING THE HIRING OF A CITY TREASURER, ADMINISTRATIVE ASSISTANT AND PART-TIME RECEPTIONIST. Mayor Hunt Willoughby said this Resolution is not needed since Ordinance No. 2008-11 passed. Mayor Willoughby suggested that Ted Stillman be appointed to the office of Treasurer. Kimberly Bryant asked if we hired a new temporary receptionist and Ted Stillman said we have hired a temporary receptionist to help us survive this crisis. David Church went over the responsibilities of the Treasurer and again stated there would never be enough work to justify having a full-time Treasurer. David Church went on to say the City Recorder has financial duties, clerical duties and is the ex-officio Auditor. Mr. Church said there are specifically three duties of the Treasurer which include 1) that any money that comes into the City must be appropriately deposited with the Treasurer within three days after received, 2) invest the money in accordance with the Money Management Act and 3) the Treasurer is responsible to make sure there is enough money in the account to cover the checks. It was noted that Ted Stillman has already been doing this.

MOTION: Jim Tracy moved to appoint Ted Stillman, City Administrator, to fill the duties of Treasurer. Thomas Whitchurch seconded. Ayes: Kimberly Bryant, Kent Hastings, Jim Tracy, Tracy Wallace and Thomas Whitchurch. Nays: 0. Motion passed.

VII. REPORTS

VIII. COMMUNICATION

Kimberly Bryant –

1. Dana Beck has a concern with the power up at the Rodeo grounds as he can't light the Rodeo Grounds. Bob Chatfield said some bull riders cannot be here for Alpine Days. Ted Stillman said the Rodeo Committee met tonight, but did not have a quorum.
2. The Memorial Day Veterans program and breakfast went good.

Kent Hastings – Thanked April Riley on the high definition Logo.

Thomas Whitchurch – Said this last week he was asked to be a Board Member of Mountainville Academy. Councilman Whitchurch said he will be filing the appropriate Disclosure Statement with the City Recorder.

Ted Stillman –

1. Ted Stillman said the Cancer study came back and looks good. There are no unusual findings here in Alpine.
2. There will be a lunch for Linda Smith at 12:00 noon on Friday and the Council is invited.

3. A charette is going to be held on July 15, 2008 for the park on 100 South.
4. An ordinance requiring fencing around pools will be on next City Council agenda.
5. The Main Street traffic study will be on next City Council agenda.

Janis H. Williams – Reported on a letter sent from the Lt. Governor's office concerning Financial Disclosures to be on the web page.

IX. EXECUTIVE SESSION to discuss Litigation, Property Acquisition and Personnel. There was no need for an Executive Session.

X. APPROVAL OF MINUTES
City Council Meeting of May 27, 2008

MOTION: Kent Hastings moved to approve the City Council minutes of May 27, 2008 and adjourn. Kimberly Bryant seconded. Ayes: Kimberly Bryant, Kent Hastings, Jim Tracy, Tracy Wallace and Thomas Whitchurch. Nays: 0. Motion passed.

The meeting adjourned at 10:00 pm.