

MINUTES OF THE ALPINE CITY CEMETERY COMMISSION MEETING

held 24 January 2008- Alpine City Hall - Conference Room

MAIN OBJECTIVE: MAKE THE ALPINE CITY CEMETERY A MORE "HALLOWED PLACE"

(Meeting agenda was handed out)

Main Points to discuss:

- Cemetery Information Booklet
- Minutes
- Old Business
- Gazebo
- Cemetery Priority List
- New Business - Cemetery Improvement Fund/Moratorium
- Cemetery Commission Members Comments/Reports (Any Citizen's input – letters, calls, visits, etc.)
- Recommendations to the Mayor and City Council.

(Note: The Commission Members folded the 300 new Cemetery Booklets in stacks of 10. Each member took some to distribute. 100 were left with Alpine City.

I. The meeting was called to order at 7:10 pm by Cemetery Commission Chairman, Ula B. Hemingway. She expressed appreciation for their attendance. Bob Hemingway was appointed as "Acting Secretary" in the absence of Secretary Biff Romney. This meeting was also recorded electronically.

II. Opening prayer was offered by Ted Stillman

III. In attendance: Carla Wheadon, Cathy Walker, Eric Farr, Caroldean Neves, Ted Stillman, Ula and Bob Hemingway. Excused: Kim Bryant and Biff Romney.

IV. Motion was made by Caroldean Neves and seconded by Kathy Walker that the October 4, 2007 minutes be approved - Voting unanimous. Motion carried.

V. OLD BUSINESS UPDATE on the Cemetery plans for the future was presented by Ted Stillman.

1. The **Markers** indicating "Plat & Block Number" will be placed on Lot Corners this Spring.
2. Moving of the **Child Statue** (Top of Hill) to Infant Cemetery be done this Spring. Also this section will be Plat "H".
3. Entrances under the Arches off Main St. and Grove Dr. will remain open for present. (No gate)
4. City has been able to purchase back 25 lots @ \$800.00 from owners and are still trying to obtain more.
5. At present there is \$50,000.00 in the Cemetery budget for work during 2008 year.
- 6 Water line, Ground Cover, repairing road to "Top of Hill" will be discussed in the "Prioritized" list.
7. Plans are to start developing the West area of Cemetery this Spring, but will first have to work on locating "unknown graves". Area when developed will provide 300 graves.

VI. GAZEBO - Ula reported that Eric had donated a "Cemetery Suggestion Box" for the Gazebo and it will be put in when Bob finishes adding another Panel on the West side for the listing of Veterans. The "Information" sign over the entrance and records will be up-dated.

VII. DISCUSSION ON CEMETERY PRIORITY LIST - Commission's recommendations were listed on the blackboard by Eric. Discussion took place. They were prioritized. List follows:

First - Install a Restroom and drinking fountain (Suggestion down by the Shops)

Second - Development of West-side Area (Locating unknown graves; put in Fence enclosure; Landscaping Main Street entrance on North side of this road

Third - Installation of Benches/Trees (Need to decide type and location) (Could be Eagle Project)

Fourth - Fence Enclosure ALL around the Cemetery (same kind as recently put in on West side making fence uniform)

Fifth - Put in a "Passing Turn-out" on Road at "Top of Hill" and widening this road abt 2 ft.

Sixth - **Others:** Water line - Landscaping - Cement Barriers or Curb on North Parking lot - maintaining Road to Top of Hill (fix potholes, etc)

Motion made by Bob Hemingway and Seconded by Cathy Walker that thie above Cemetery Projects Priority List be presented to the City Council at their next meeting on February 12, 2008. Voting unanimous - Motion carried.

VIII. Ula reported that she had purchased the **20 American Lawn Flags** that are to be used on Main Street and Grove Drive entrances. (10 at each entrance – with 5 flags on each side of roads.) These will be stored in the City Shops along with the other 8 American Flags that now are used for Military funerals. Also that the **Cemetery Improvement Fund** present balance is \$42.03.

Ted passed out material on the Alpine City Cemetery lots. He reported that the Cemetery **Moratorium** is being lifted. He said we have **512 lots available** and we would like to **keep 175 lots in reserve**. That would leave the City with **337 lots to sell**. There is a **waiting list for 210 lots** that people would like to purchase. **The City propose that each person only be allowed to purchase 3 lots per household**. (In the Infant Area (Plat H) there are 45 lots.) Lots would sell for \$800.00 each, except for the 25 which will be sold at \$300.00 before **the new price ruling. took affect**.

IX. The following Commission Members made reports which were discussed: Carla is interested in using "Youth Projects" which might include weeding, landscaping, planting of trees and installing benches. (She has been working in this area for several years); Caroldean brought up the subject of having a cremation area (It was decided to set it aside until later); Cathy commented on "Headstones" – what type can be put in which areas and are people informed of this at time of Plat purchases. Ula would like to get the City's Cemetery Web-site records up-to-date so they can be available for use on the internet. She was to contact Annalisa at City Hall about getting a link. Bob said some of the Cemetery projects might be done as "Eagle Scout" Projects. Ted stated the City is hiring a full-time individual to do Cemetery maintenance now. Ron Devey will still be Cemetery Superintendent.

X. There will not be a Cemetery Commission Meeting in February.

Our next CC Meeting will be 4th March 2008 (4th Thursday) - 6 PM - City Hall Conference Room.

XI. Closing Prayer was offered by Cathy Walker. Meeting stood adjourned until March 4, 2008.

Respectfully submitted,

Bob Hemingway, Acting Secretary