



Application for Sign Permit

20 North Main Alpine, UT 84004 • 801-756-6347 (Phone) • 801-756-1189 (Fax) • www.alpinecity.org

APPLICANT INFORMATION

Name: _____

Address of proposed sign: _____

Phone: _____ Fax: _____ Email: _____

SUBMITTAL REQUIREMENTS:

	YES
Completed and signed application form.	YES
\$25.00 application fee (not applicable to temporary non-profit signs).	YES
All inspection fees, if applicable (generally \$50.00 per inspection).	YES
A color drawing, picture, or rendering with dimensions of the proposed sign.	YES
A site plan of the location showing the placement of the sign in relation to the building and any driveways, including setback measurements.	YES
All signs involving footings/foundations and/or electrical wiring or connections, or as required by the Chief Building Official, shall be accompanied by a drawing stamped by an appropriate engineer licensed by the State of Utah attesting to the adequacy of the proposed construction of the sign and its supports.	YES
All other applicable information requested on the sign permit application	YES

TYPE OF SIGN (One sign per application):

-- Permanent Signs

Monument / Free-Standing

Attached to Building

a) Total surface area of sign: _____

* The area of a sign is the area of the overall background. Signs without a background, such as letters/numbers hung together, are assumed to be attached to a background, which shall be shown on the rendering.

b) Total surface area of side of building: _____

c) Percent of surface area: _____

d) Other signs on side of building: Yes No

e) Total surface area of other signs: _____

* Total area of all signs on any one building shall not exceed 15% of the area of the side of the building that a sign is displayed.

Cloth Awning

a) Total surface area of sign: _____

* The area of a sign is the area of the overall background. Signs without a background (letters/numbers hung together) is assumed to be attached to a background, which shall be shown on the rendering.

b) Total surface area of side of building: _____

c) Percent of surface area: _____

d) Other signs on side of building: Yes No

e) Total surface area of other signs: _____

* Total area of all signs on any one building shall not exceed 15% of the area of the side of the building that a sign is displayed.

Electronic Message Display

Home Occupation Attached to home Attached to mailbox

-- Real Estate and Construction Development Signs

Temporary Development

a) Number of signs requested (maximum of 2 allowed): _____

b) Is distance between signs at least 10 feet apart: Yes No

c) Size in Square Feet (maximum size 32 square feet): _____

d) Is the height less than six feet: Yes No

Residential Use (Sale, Rent, or Lease of Property)

a) STOP – A permit is NOT required for residential lots.

Off-Premise (Directional, Billboards, etc.)

a) STOP – These types of signs are not allowed in the City.

Commercial Use (Sale, Rent, or Lease of Property)

a) Number of signs requested (maximum of 2 allowed): _____

b) Is distance between signs at least 10 feet apart: Yes No

c) Size in Square Feet: _____

d) Is the height less than six feet: Yes No

-- Temporary Signs

Business

Grand Opening (45 days allowed within first year of operations)

Dates: From _____ to _____

Number of signs requested: 1 2

Type of sign(s) (e.g. banner, a-frame): _____

Special Promotion (3 two-week periods allowed per calendar year, may run consecutively)

Dates: From _____ to _____

Number of signs requested: 1 2

Type of sign(s) (e.g. banner, a-frame): _____

Community / Civic Event

For-Profit Business Community Event

Activity Sponsor

Percentage of sponsor on scoreboard: _____

Percentage of other sponsors on scoreboard: _____

* Sponsor logos shall constitute a maximum of 25% of a scoreboard.

Alpine Days

I hereby agree to follow all rules and regulations according to the Alpine City Sign Ordinance and hereby acknowledge that I have received a copy of the Sign Ordinance.

Applicant Signature: _____

FOR CITY USE ONLY

Date: _____ Amount Paid / Payment Type: _____ Receipt #: _____

Approved: _____ Date: _____
City Administrator

Approved: _____ Date: _____
City Planner

Approved: _____ Date: _____
City Building Inspector (if applicable)